

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

May 28, 2024 6:00 PM

AGENDA

- 1. Call to Order by President Villone.** Proof of Publication.
- 2. Prayer and Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular meeting of May 13, 2024
- 4. Audience Participation:** Any item on the agenda.

5. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of any item(s) on the Consent Agenda?

Accept a motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Department Reports for April 2024 for Community and Economic Development, Facility Maintenance, Fleet Maintenance, Public Works, and Public Safety.
- b. Tax Collector's Monthly Report for April 2024.
- c. Check Register of May 20, 2024 in the amount of \$66,045.14.
- d. Check Register of May 24, 2024 in the amount of \$213,953.33.
- e. Paying Utility Services Group Invoice No. 32753 in the amount of \$22,885.00.
- f. Moving Police Corporal Alex Milletics from probationary to regular full-time status effective May 23, 2024.

6. PRESIDENT VILLONE

- a. Accept a motion to approve a Manual Check List of May 15, 2024, in the amount of \$440.00 for payments to Eckert Seamans Cherin & Mellott and the PA Commonwealth.
- b. Accept a motion accepting the retirement of Dennis Shatto as Solicitor for the Lower Allen Township Zoning Hearing Board.
- c. Accept a motion appointing Michael J. Pykosh of Dethlefs Pykosh Law Group LLC as Solicitor for the Lower Allen Township Zoning Hearing Board for the remainder of the three-year term that began on January 1, 2024.
- d. Accept a motion appointing Michael J. O'Connor of Dethlefs Pykosh Law Group LLC as Alternate Solicitor for the Lower Allen Township Zoning Hearing Board for the remainder of the three-year term that began on January 1, 2024.
- e. Accept a motion to adopt **Resolution 2024-R-26**, appointing Nathan R. McDowell as a Police Officer in the Police Department, effective June 10, 2024.

7. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.

8. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Discussion and possible action: Accept a ninety (90) day extension for SALDO #2023-02 Final Subdivision and Land Development Plan for Cedar Run Business Park.

b. Discussion and possible action: Accept a ninety (90) day extension for SALDO #2024-02 Preliminary/Final Subdivision and Land Development Plan for Kindt Properties – 1013 Saint Johns Road.

9. PUBLIC WORKS DIRECTOR

a. Discussion and possible action: Awarding the 2024 Lower Allen Community Park Parking Lot Paving Project to E.K. Services, the lowest responsible bidder on bid contract items 1 (Fun Fort), 2 (Boat Launch), and 5 (Access Drive) with a combined total cost of \$33,480.00.

b. Discussion and possible action: Accepting a motion to approve the Job Description for the Public Works Project Manager.

c. Discussion and possible action: Accepting a motion to adopt **Resolution 2024-R-25**, appointing Benjamin Peters to the position of Public Works Project Manager, effective June 3, 2024.

10. MANAGER

a. Discussion: Ordinance prohibiting tobacco use in Township parks and playgrounds.

11. COMMISSIONERS REPORTS

12. EXECUTIVE SESSION

a. Edward Curtis grievance

13. Adjourn.